



## CONCEPT PLAN SUBMISSION

### OWNER'S DETAILS

NAME OF OWNER:	
ADDRESS:	
PHONE (DAY):	MOBILE:
EMAIL:	

### PROJECT LOCATION

STREET ADDRESS:	
LOT NUMBER:	CT NUMBER:

### AGENT'S DETAILS

NAME OF AGENT:	
COMPANY:	
ROLE (ARCHITECT/DESIGNER/OTHER):	
PHONE (BUSINESS):	MOBILE:
EMAIL:	

### WHAT TO INCLUDE WITH THE CONCEPT PLAN SUBMISSION

Concept Plan Submission must be accompanied by the following:

- ☐ This completed application form
- ☐ Documentation, two sets of full size and one set reduced to A3, showing:
  - ☐ Proposed building plans and elevations
  - ☐ Proposed site plan showing the position of building(s)
  - ☐ List of external materials to be used
  - ☐ Any other information that you think may be relevant
  - ☐ Fee of \$500 + GST to be paid by cheque made out to Lakes Edge Developments Limited or by a bank transfer

### ADDITIONAL POINTS

1. It is the owner's responsibility to ensure the building design complies with the Design Control Guidelines, covenants on the Title and the Queenstown District Council District Plan.
2. Information to be forwarded to:

Lakes Edge Developments Limited  
P.O. Box 105526  
Auckland 1143  
Attn: Design Control



I/we confirm that the above information is correct and I/we agree to pay all charges incurred in processing this application.

\_\_\_\_\_  
OWNER'S SIGNATURE

\_\_\_\_\_  
NAME

\_\_\_\_\_  
DATE

\_\_\_\_\_  
OWNER'S SIGNATURE

\_\_\_\_\_  
NAME

\_\_\_\_\_  
DATE

