



CONCEPT PLAN SUBMISSION

OWNER'S DETAILS

NAME OF OWNER:	
ADDRESS:	
PHONE (DAY):	MOBILE:
EMAIL:	

PROJECT LOCATION

STREET ADDRESS:	
LOT NUMBER:	CT NUMBER:

AGENT'S DETAILS

NAME OF AGENT:	
COMPANY:	
ROLE (ARCHITICET/DESIGNER/OTHER):	
PHONE (BUSINESS):	MOBILE:
EMAIL:	

WHAT TO INCLUDE WITH THE CONCEPT PLAN SUBMISSION

Concept Plan Submission must be accompanied by the following:

- ☐ This completed application form
- ☐ Documentation:
 - ☐ Proposed building plans and elevations
 - ☐ Proposed site plan showing the position of building(s)
 - ☐ List of external materials to be used
 - ☐ Landscaping plan
 - ☐ All items in the Design Guidelines addressed
- ☐ Fee of \$500 + GST to be paid to "Lakes Edge Developments Limited": 02-0108-0301833-000

ADDITIONAL POINTS

1. It is the owner's responsibility to ensure the building design complies with the Design Control Guidelines, covenants on the Title, the Queenstown District Council District Plan, and any other regulatory or consenting requirements.
2. Information to be forwarded to: Lakes Edge Developments Limited
lauren.christie@wintonpartners.co.nz



I/we confirm that the above information is correct and I/we agree to pay all charges incurred in processing this application.

OWNER'S SIGNATURE

NAME

DATE

OWNER'S SIGNATURE

NAME

DATE

